



## FACILITY RENTAL REQUEST FORM

The State Fairgrounds provide a convenient location for a variety of events year-round. With more than 320 acres of versatile space and dozens of buildings to rent, we feature: great rates, free parking, a central location, easy access to the grounds, full-service catering and concessions, security and admission services, as well as labor and equipment.

Please complete and submit this form to begin the planning process.

### EVENT PLANNER CONTACT INFORMATION

First Name

Last Name

Company Name

Email Address

Phone

Website

### EVENT DETAILS

Preferred Date

First Alternate Date

Second Alternate Date

Type of Event

Number of  
Days

Number of Setup/  
Teardown Days

Estimated Number  
of Guests

Where has this event  
previously been held?



#### Facilities Requested

☐ No Facility Preference

- ☐ Compeer Arena (16,000 sq ft)
- ☐ Baldwin Park
- ☐ Barns or Livestock Facilities
- ☐ CHS Miracle of Birth Center (18,000 sq ft)
- ☐ Coliseum (Lee & Rose Warner)\* (42,000 sq ft)
- ☐ Dairy Building (22,000 sq ft)
- ☐ Education Building (33,000 sq ft)

- ☐ Grandstand infield with mainstand seating
- ☐ Grandstand - Inside (60,000 sq ft)
- ☐ History & Heritage Center\* (4,500 sq ft)
- ☐ International Bazaar (50,000 sq ft)
- ☐ Midway Lot

- ☐ North End Event Center\* (16,560 sq ft)
- ☐ Outdoor Space
- ☐ Parking Lot
- ☐ Progress Center (26,500 sq ft)
- ☐ West End Market
- ☐ Other \_\_\_\_\_

**\*Note:** Event Season is mid-april – mid-Oct. for all facilities with the exception of the North End Event Center, Warner Coliseum and History & Heritage Center, which operate year-round. All facilities are unavailable Aug. 1 – mid-Sept. due to the setup, run and teardown of the Minnesota State Fair.

### DESCRIBE YOUR EVENT PLANS AND ACTIVITIES

☐ Private Event

☐ Public Event

☐ Food & Beverage  
Concessions

☐ Catering

Additional Comments/Requests: