

FACILITY RENTAL REQUEST FORM

The State Fairgrounds provide a convenient location for a variety of events year-round. With more than 320 acres of versatile space and dozens of buildings to rent, we feature: great rates, free parking, a central location, easy access to the grounds, full-service catering and concessions, security and admission services, as well as labor and equipment.

Please complete and submit this form to begin the planning process.

EVENT PLANNER CONTACT INFORMATION

First Name	Last Name	Company Name
Email Address	Phone	Website

EVENT DETAILS

Preferred Date	First Alternate Date <small>(Only if preferred date is flexible.)</small>	Second Alternate Date	<input type="checkbox"/> No Date Preference
Square Footage Requirements	Number of Setup/Teardown Days	Estimated Number of Guests	Type of Event



Facilities Requested

No Facility Preference

- | | | |
|---|--|--|
| <input type="checkbox"/> 4-H Building (30,000 sq ft) | <input type="checkbox"/> Education Building (33,000 sq ft) | <input type="checkbox"/> International Bazaar (50,000 sq ft) |
| <input type="checkbox"/> AgStar Arena (16,000 sq ft) | <input type="checkbox"/> Fine Arts Center (18,000 sq ft) | <input type="checkbox"/> Merchandise Mart (11,000 sq ft) |
| <input type="checkbox"/> Baldwin Park | <input type="checkbox"/> Grandstand Infield with mainstand seating | <input type="checkbox"/> Midway Lot |
| <input type="checkbox"/> Barns or Livestock Facilities | <input type="checkbox"/> Grandstand – Inside (60,000 sq ft) | <input type="checkbox"/> Outdoor Space |
| <input type="checkbox"/> CHS Miracle of Birth Center (18,000 sq ft) | <input type="checkbox"/> Heffron Park | <input type="checkbox"/> Parking Lot |
| <input type="checkbox"/> Coliseum (Lee & Rose Warner)* (42,000 sq ft) | <input type="checkbox"/> History & Heritage Center* (4,500 sq ft) | <input type="checkbox"/> Progress Center (26,500 sq ft) |
| <input type="checkbox"/> Dairy Building (22,000 sq ft) | <input type="checkbox"/> Home Improvement Building (11,000 sq ft) | <input type="checkbox"/> West End Market |
| <input type="checkbox"/> DNR Building (6,000 sq ft) | | <input type="checkbox"/> Other _____ |

***Note:** Event season is mid-April—mid-Oct. for all facilities with the exception of the Warner Coliseum and History & Heritage Center, which operate year-round. All facilities are unavailable Aug. 1—mid-Sept. due to the setup, run and teardown of the Minnesota State Fair.

DESCRIBE YOUR EVENT PLANS AND ACTIVITIES

Private Event

Public Event

Food & Beverage Concessions

Catering

Additional Comments/Requests:
