

**Minnesota State Fairgrounds  
Concessions and Catering  
GENERAL TERMS & CONDITIONS**

Food and beverage may not be sold or given away on the Minnesota State Fairgrounds unless licensed by the State Fair. The license for events is completely separate from the process used for the annual State Fair and no right to operate during the fair is granted under this license. If accepted, you will be required to participate in the Minnesota State Fair cup program. You must purchase all beverage cups from the State Fair and all beverages must be dispensed in these cups.

Concessionaires licensed to make public sales at events will pay twenty percent (20%) of gross receipts to the Minnesota State Fair. Gross receipts mean total sales after removal of state sales tax. Payment must be made directly to the Minnesota State Fair within five working days of the event. No payment may be made to persons or other organizations holding events on the fairgrounds.

Electric power and water service is available for your use at no charge.

Caterers work for a fixed dollar amount to provide specific food service. Caterers pay a twenty percent (20%) privilege of the total catering bill to the Minnesota State Fair. Caterers invoice the State Fair directly for payment of catering services provided to an event. The State Fair will then invoice the event for all catering services.

**MANDATORY INSURANCE PROGRAM**

All concessionaires and caterers are required to have general liability insurance coverage on their operations *and* Workers' Compensation Insurance on their employees. Concessionaires and caterers are required to furnish a certificate of general liability insurance to the State Fair before a license to operate will be issued. The certificate must contain the concessionaire's name and address, liability limits of not less than one million dollars, policy number along with effective dates of policy and the insurance must be per occurrence (not claims made). The Minnesota State Fair, Minnesota State Agricultural Society and State of Minnesota must be named on the certificate as an "additional insured" and insured against claims for bodily injury, property damage and food products liability. Insurance must be provided by companies licensed to do business in the state of Minnesota and approved by the State Fair.

Concessionaires have the option of purchasing the required general liability insurance coverage through a group insurance plan established for the fair. The cost of this coverage is \$70.00 for the first concession location and \$50.00 for each additional location. Please indicate on your registration form if you will provide your own liability insurance coverage or if you would need to purchase liability coverage through the State Fair group program.

**WORKERS' COMPENSATION INSURANCE**

You must show evidence of compliance with Workers' Compensation Insurance statutes. A copy of your policy or certificate (or letter of exemption) providing evidence of Workers' Compensation Insurance in amounts required by statute must accompany your registration. If you need information concerning your obligation under the Workers' Compensation law, you may wish to contact:

Workers' Compensation Division  
443 Lafayette Road  
St. Paul, MN 55155  
(651) 284-5005 or 1-800-DIAL-DLI

The State Fair does not have a group program for Workers Compensation Insurance. Each concessionaire must provide the information requested above or a license to operate cannot be issued.