

## Online Horse Registration FAQs

### I have a horse and rider, now how do I add classes?

Create a team of horse(s) and rider(s) that are going to show together. Select 'Enter Team into Classes.' Note: If creating a team of one horse and one rider, the system will only provide classes that have one horse and one rider. If entering a class that has multiple horses, create a team with the number of horses required for the class.

#### TEAM INFORMATION

Each team must have at least one rider or one horse depending on the desired classes.

Team Horses    Team Riders

H/J     H/J Rider

**SUBMIT**

### Why can I only see certain classes?

Based on the Horse Information provided and department selected along with number of horses on a team, the system will only show classes that apply to your team.

### Where do I add horse stalls? Why can I only add tack stalls?

1 (one) stall is automatically added for every horse that is entered in a class. Reference how many stalls you have by clicking the 'Checkout' tab. We do this to ensure an accurate count of how many horses will be shown at the fair. Add tack stalls under the 'Items' tab.

#### Horse Stalls and Fees

H/J	
Hunter/Jumper Box Stall	(\$35.00 x 1) \$35.00
USEF Fee (per horse) (includes \$15 drug fee)	(\$23.00 x 1) \$23.00
USHJA Zone Fee (per horse)	(\$7.00 x 1) \$7.00

**HORSE STALLS AND FEES: \$65.00**

### Why are fees automatically added to my account?

There may be fees associated with the classes entered. Check the premium book for more details about what the fees are for and why they were applied.

## How do I delete a horse/rider?

Select the red 'x' next to the name of the horse/rider team to delete. If there is an image of a lock next to the team it means the team is entered in classes. The team must be removed from classes before they can be deleted.

## How do I delete a team?

Select the red 'x' next to the team name. It will show the team's pending classes and confirm the deletion. Once classes are paid for, the team cannot be deleted.

**H/J and H/J R.** ✖

Hunter and Jumper	
"C" RATED HUNTER	
<input checked="" type="checkbox"/> Adult Amateur Hunter, 35 & under, Over Fences   3053	\$10.00
<input checked="" type="checkbox"/> Adult Amateur Hunter, 35 & under, Over Fences   3054	\$10.00
<input checked="" type="checkbox"/> Adult Amateur Hunter, 35 & under, Over Fences   3055	\$10.00

+ Enter Team into Classes

## Can I log back in to my account and add more classes?

Yes. **NEW THIS YEAR**, users are able to log into their account multiple times and add horses, riders and classes. Note: Classes must be paid for before being officially entered. Adding a class to your account does not mean you are registered. Once a class is paid for you can't remove it from your account. Please refer to the Entry Lists from our website in 24 hours to confirm entries if there are any questions.

## Do I have to purchase a Daily Parking Pass if I am showing before the Fair starts?

Parking permits are required in our livestock lot beginning Wednesday, August 21. If you show prior to August 21 a parking permit is not required. Note: We have a limited number of passes, we may not be able to accommodate every exhibitor's request.

## Do I have to purchase an admission ticket for each day I am showing?

Yes, admission tickets are required to enter the grounds beginning Thursday, August 22. Tickets can be purchased on the Minnesota State Fair website at a discounted rate <https://www.etix.com/ticket/v/8597> or at the gate during the Fair, for \$15.

**Call or email the Competition Department if you have any further questions.**

[competition@mnstatefair.org](mailto:competition@mnstatefair.org)

**651-288-4417**