

2023 Exhibitor Information for Daily Auto Parking Passes

HOW TO PAY FOR DAILY AUTO PARKING PASSES

1. Navigate to the 4-H page from the Competitions drop down box under 'Participants' from the main page.
2. Scroll down and click the blue 'PAY FOR OVERNIGHT PARKING' button.
3. You will be prompted to login to your account. If you have previously created an account you may use the same log in information. Otherwise you need to create a new account.
 - a. If creating a new account enter your contact information, email address, and password.
 - b. Click 'Create Account' to finish.
4. Select your exhibitor profile.
 - a. Contact information will default to information entered at account setup.
5. Select 'LIVESTOCK'. Continue.
6. Select 'Exhibitor Information' at the bottom of the page. See image below for required fields.
 - a. Fill in any missing information under 'Personal Information'.
 - b. **IRS Form W-9 Information is REQUIRED.**
 - c. Submit/ Activate for 2023

The screenshot shows the 'Livestock | Exhibitor Information' form. At the top, it says 'livestock exhibitor' and has 'return to dashboard' and 'log out' links. The form is divided into several sections:

- Personal Information:** Fields for First Name (Livestock), Last Name (Exhibitor), Farm Name, Address (1265 Snelling Ave. N., St. Paul, Minnesota, 55108, USA), Home Phone ((651) 288-4417), Work Phone, Cell Phone ((651) 288-4417), and Email (competition@mnstatefair).
- Date of Birth:** 01/01/2011.
- T-Shirt Size:** -- SIZE --
- Overnight Livestock Parking (camping) Reservation Request:** Activation Code field.
- IRS Form W-9 Information:** Tax ID Name (Livestock Exhibitor), Tax ID Type (SSN selected), SSN (223-22-3232), and Organization Type (Individual/Sole Proprietor or Single-Member LLC).

At the bottom, there is a disclaimer: 'Under penalties of perjury, I certify that: 1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3) I am a U.S. citizen or other U.S. person (as defined on Form W-9). If you are a resident of Canada, you are subject to U.S. tax at a 30% rate on income you receive from U.S. sources that consist of premiums. You are required to fill out a W-8BEN or W-8ECI. View those forms and instructions at www.irs.gov.'

7. Select 'Enter a Class'
 - a. Under the Department drop down, select '32 4-H'.
 - b. Under the Class drop down, select which species you anticipate showing at the State Fair.
 - c. Save.

MINNESOTA STATE FAIR
AUG. 24 - LABOR DAY, SEPT. 4, 2023

livestock exhibitor return to dashboard [log out](#)

Livestock | Enter a New Class

Select Department, Division and Class

Department: 32 - 4-H Division: 99 - 4-H Class: 1 - 4-H Beef Cattle

[Save](#) [Save & Copy](#)

[Exhibitor Information](#)
[Enter a Class](#)
[Entry Summary](#)
[Add Items](#)
[Checkout](#)

8. Select 'Add Items' at the bottom of the page.
 - a. Select the quantity (one or two) for each day you would like to purchase Daily Auto Parking Passes.
 - b. Enter License Plate Number and a Fair Time Phone Number.
 - c. Submit.

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livestock exhibitor return to dashboard [log out](#)

Livestock | Daily Parking and Beef Tie-Outs

Daily Auto Parking Stickers are available in limited quantities and are provided on a first-come, first-served basis. Exhibitors are allowed to rent up to TWO auto admission spaces per date they are exhibiting. If the vehicle admission space you are looking for is not listed, you have already purchased the maximum quantity or it is sold out for that date and no longer available.

If purchasing two Daily Auto parking passes you MUST include TWO unique license plate numbers in the license plate field.

Daily Parking Passes		
Daily Auto Parking - valid Day 0 (8/23)	\$20.00 x	- QTY -
Daily Auto Parking - valid Day 1 (8/24)	\$20.00 x	- QTY -
Daily Auto Parking - valid Day 2 (8/25)	\$20.00 x	- QTY -
Daily Auto Parking - valid Day 3 (8/26)	\$20.00 x	- QTY -
Daily Auto Parking - valid Day 4 (8/27)	\$20.00 x	- QTY -

[Submit](#)

[Exhibitor Information](#)
[Enter a Class](#)
[Entry Summary](#)
[Add Items](#)
[Checkout](#)

9. Select 'Checkout' at the bottom of the page.
 - a. Enter your payment information.
 - b. Check the box stating you have read and agree to the entry agreement.
 - c. Select 'Submit Registration'.