



2024 Overnight Parking (camping) Reservation Request

HOW TO REQUEST A SPACE IN THE OVERNIGHT PARKING LOT

1. On the Overnight Livestock Parking webpage, click the blue 'SUBMIT A REQUEST' button.
2. You will be prompted to login to your registration account.
 - a. If you have previously created an account to enter your livestock or horses, you may use the same log in information.
 - b. Otherwise, you need to create a new account.
3. Select an exhibitor profile.
 - a. The profile you select will manage the parking request for your household.
 - b. Remember you can only submit one request per household.
4. Select 'OVERNIGHT PARKING (CAMPING)'.
5. Select 'BEGIN REGISTRATION FOR...'
6. Fill out the form.
 - a. Enter or update information under 'Personal Information'.
 - b. Select an encampment type (HORSES or LIVESTOCK) and then choose the encampment that aligns with the dates you will be showing at the fair.
 - i. If you have selected an encampment that includes 4-H weekend, you must fill out 4-H Details.
 - c. Enter Camping Unit Details. **You MUST provide accurate dimensions!**
 - d. Provide any accessibility needs or special requests.
 - e. Submit.
7. You will receive a confirmation email when your request was successfully submitted.
 - a. If you do not receive this email within 5 minutes, double check your form for any red error messages.
 - b. Call the competition department at (651) 288-4417 if you are unable to submit your form or if you do not receive a confirmation email after submitting your form.